

Florida Parishes Human Services Authority
Minutes of the FPHSA Governing Board Meeting
FPHSA Headquarters, 835 Pride Drive, Suite B, Hammond, LA 70401
March 22, 2024

Dr. Genesa Garofalo Metcalf, Board Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:38 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees

Governing Board: David Duplantier; Genesa Garofalo Metcalf, M.D; Mona Pellichino; Rev. Gary Porter; and Carol Stafford

Absent: Elizabeth "Liz" Gary and Timothy Lentz

FPHSA Staff/ Guest: Richard Kramer, FPHSA Executive Director; and Rachelle Sibley, FPHSA Chief Operating Officer; Kathy Stuart, Southeast Region Director, U.S. Senator Bill Cassidy's Office; and Angela Tyrone

Prayer was offered by Rev. Porter.

Agenda/Consent Agenda

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Ms. Pellichino made a motion to accept the agenda as presented; seconded by Rev. Porter.

The motion passed unanimously.

Excused Absences

Rev. Porter made a motion excusing the absences of Ms. Gary and Mr. Lentz; seconded by Ms. Stafford

The motion passed unanimously.

Approval of Minutes

Ms. Pellichino made a motion adopting the February 23, 2024, minutes as written; seconded by Mr. Duplantier.

The motion passed unanimously.

Public Input

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

Ms. Stuart, Southeast Region Director, spoke as a representative of Senator Cassidy's office. She indicated that mental health and illness is important and a top priority for their office. Next week, their staff are doing an annual retreat. These retreats are regionally rotated so that the Senator Cassidy can understand the diversity and uniqueness of all of the regions. This year, the focus is on the Capital and Northshore region. Next week, there will be a total of thirty-six staff doing tours and site visits throughout these regions, one in which will be Florida Parishes Human Services Authority. They are looking forward to meeting the team in order to partner and help.

Executive Director Report

Mr. Kramer presented the following updates for March 2024:

1. **Mobile Unit Outing:** After many delays and false starts, we were finally able to have our maiden voyage of the mobile unit to Franklinton earlier this month. Everything went well and the trial run allowed us to identify some opportunities for improvement to make the process work better in the future as we plan to expand its use across the region.
2. **Zero Overdose Project:** FPHSA was recently invited to participate in a Zero Overdose project by SAMHSA and the National Council. The aim of this project, as the name would indicate, is to eliminate overdoses among the population we serve by improving screenings and other processes to ensure that those most at risk for overdose are identified early and put into the right treatment tracks to provide the appropriate supports and interventions to keep them safe. The concept is modeled on Zero Suicide, which has shown great success in reducing suicide deaths across the country. Our first meeting with the group was this week and we look forward to learning all we can to better serve the people of our community.
3. **CCBHC Update:** We have identified a new Project Director who will be joining us in April to manage the CCBHC programs. We believe he has the right experience and personality to help enact all of the changes that will be required in order to successfully transition our services to the CCBHC model. Up until now, I have been serving as the Project Director for the grant and I do not feel that I can give all of the requirements for the grant the appropriate attention with all of the other responsibilities that are on my plate. This appointment will help up to make sure that proper attention is given to those priorities and that we stay in compliance with requirements and achieve our desired outcomes.
4. **Strategic Planning Process:** The strategic planning process, discussed a few meetings back, is picking up some momentum now that we are through the holidays and some other projects. Goal 1, Redefine, is pending the results of the community needs assessment later this month. Goal 2, Integrate, is pending further conversation with potential partners. Goal 3, Develop, is moving forward in the form of some changes to some compensation policies and an upcoming staff survey regarding desired trainings. Goal 4, Engage, will see a survey published shortly to identify perceived training needs for the community and for Goal 5, Measure, we are finalizing the initial set of key performance indicators to be measured and working with our web developer to have a space to publish them monthly on our intranet and internet pages.
5. **Annual Accountability Plan Review:** Last week the Department of Health's Developmental Disabilities staff visited for their annual Accountability Plan review. This year's review has been the best one yet and resulted in no findings requiring corrective action plans. They were very complimentary of our staff's work and the good report is a testament to their hard work and the leadership of that department.

6. **Legislative Updates:** Over the past two weeks I attended the House Appropriations and Senate Finance Committee meetings in Baton Rouge. In both of these meetings the LDH staff and the legislators on those committees made multiple statements about the importance of behavioral health services and developmental disabilities services. I am hopeful from these conversations that these issues, which are obviously important to our agency and the people we serve, are prioritized in this administration and legislature and that we are able to continue to make progress towards providing more and better services to the people in our five parishes.
7. **Smart Home Initiative:** We are working with LDH on a project to make Smart Home products more accessible to individuals with waivers. We will be working together to host a demo, or a series of demo days, of the products and how they can help assist with activities of daily living for people with different needs. This will give an opportunity for those we serve to learn about these new technologies and learn how some may help them to live more independently, more comfortably, and more safely with them.
8. **FPHSA's Strategic Plans:** Mr. Kramer included in his report an outline of FPHSA's Internal Strategic Plan "Chartering Our Way to 2026" and FPHSA's Strategic Goals.
9. **Developmental Disabilities Services Data Information:** Mr. Kramer provided some developmental disabilities services data for December 2023, January 2024, and February 2024 on the following information: Systems Entry; Referrals for Crisis Placement; PASRR; Residential Placement Searches; IFS Information including referrals, new requests, individuals/families receiving IFS, the number on the waiting List, and denials; FFF information including those receiving FFF; the number on the waiting list; and Waiver Information including those receiving Waiver Services, pending waiver services, waiver recipients admitted to institutions; the number of SUN referrals submitted to State Office; and ACT421 CMO information including number of referrals, eligible determinations, denials, and appeals.
10. **Behavioral Health Services Information:** Mr. Kramer provided the number of persons served and services provided for the following: Bogalusa Behavioral Health Clinic; Denham Springs Behavioral Health Clinic; Mandeville Behavioral Health Clinic; Rosenblum Behavioral Health Clinic; Slidell Behavioral Health Clinic; Outreach Services in Franklinton, Greensburg, and Kentwood; and Home and Community Based Services, as well as the number serviced through Residential Treatment Services in December 2023, January 2024, and February 2024.

Rev. Porter made a motion to accept the Executive Director's report as presented; seconded by Ms. Pellichino.

The motion passed unanimously.

Financial Report:

Fiscal Year 2024 (July 1, 2023 through June 30, 2024)

Ms. Sibley disseminated a copy of FPHSA's Finance Report for Mach 2024 that included the analysis for FPHSA's operating budget and escrow budget. She indicated that the budget analysis as of February 29th, reflected a projected deficit. The Fiscal Department will continue to monitor revenues and expenditures closely as well as work with the Leadership Team to minimize or eliminate the deficit by fiscal year end.

Rev. Porter made a motion to accept the Financial Report as presented; seconded by Mr. Duplantier.

The motion passed unanimously.

Board Business

Annual Personal Financial Disclosure Statements

Dr. Metcalf reminded the board that the annual personal financial disclosure statements were due by May 15th.

Board Terms

The board discussed the current board vacancies in Washington and Livingston Parish and the upcoming vacancy in St. Tammany Parish. FPHSA has been and will continue to be in touch with the respective parish leaders to fill these vacancies.

Policy Review

Mr. Kramer presented the policies and procedures outlined below for the board's annual review.

- 003 Executive Limits- Treatment of Staff

Ms. Pellichino made a motion approving the policy as presented; seconded by Ms. Stafford.

The motion passed unanimously.

Confirmation of the Next Meeting

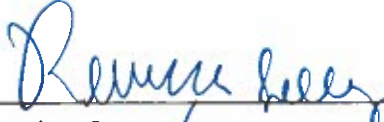
It was confirmed that the next meeting of the FPHSA Governing Board will be on April 26, 2024, at 9:30 a.m. at FPHSA Headquarters in Hammond.

Adjournment

Rev. Porter made a motion to adjourn the meeting at 10:19 a.m.; seconded by Mr. Duplantier.

The motion passed unanimously.

Respectfully Submitted,



Rebecca Soley, Secretary

5/24/24
Date



Richard J. Kramer, Executive Director

6-18-24
Date



Genesa Garofalo Metcalf, M.D., Board Chair

5/24/24
Date